



Southern Lehigh School District

Board of School Directors Meeting

January 25, 2010

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:39 p.m. on the above date (January 25, 2010) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Dimmig (left meeting at 10:24 p.m.), Eddinger, Hayes, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: None

OTHERS: Christman, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Engler, Jordan, Bergey, Siegfried, Donahue, Farris, Limpar, Organski, Martin (Morning Call), and approximately 4 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

BOARD RECOGNITION

January is *School Director Recognition Month* and Mrs. Christman thanked the Board on behalf of the Southern Lehigh community for their hundreds of volunteer hours, and for their love of learning, and concern and caring for students, staff and the community. Mrs. Christman presented a gift to each Board member.

APPROVAL OF MINUTES

MOVED BY Eddinger and **2ND BY** Quigley to approve the minutes of the January 11, 2010 meeting as copied and distributed to all Board members.

Minutes of
1/11/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

CONSENT AGENDA

MOVED BY Hayes and **2ND BY** Miracle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated January 25, 2010 showing paid bills in the amount of \$10,135.25 and bills to be paid in the amount of \$950,155.86 for a total amount of \$960,291.11 for the General Fund, and bills to be paid in the amount of \$7,003.22 for the Construction Fund, and bills to be paid in the amount of \$13,709.59 for the Capital Reserve Sinking Fund;

Approval of
Bills

Approve the Investment of Funds for the General Fund;

Approve
Investment
of Funds for
the General
Fund

Approve the following substitute teacher for the 2009-2010 school year -

Kathryn Bonilla, Music;

Approve
substitute
teacher for
the 2009-
2010 school
year-Bonilla

Approve a salary step adjustment for the following staff, effective February 1, 2010 -

Joseph Breisch, Technology Coach, High School, Bachelor's +15 to *Master's*

Gregory Collins, Science Teacher, High School, Bachelor's +15 to *Master's*

Sonya Dill, 4th Grade Teacher, Intermediate School, Bachelor's to *Bachelor's +15*

Alison Kaplan, 4th Grade Teacher, Intermediate School, Bachelor's +15 to *Master's*

Danielle Castagnera-Westwood, 7th Grade Learning Support Teacher, Master's +45 to *Doctorate*;

Approve
salary step
adjustment,
effective
2/1/2010-
Breisch,
Collins, Dill,
Kaplan,
Castagnera-
Westwood

Approve substitute support staff for the 2009-2010 school year-Melnick, Clark

Approve the following substitute support staff for the 2009-2010 school year -

Kristine Melnick, Substitute Instructional Assistant, at an hourly rate of \$15.31

Linda Clark, Substitute Health Paraprofessional, at an hourly rate of \$13.12

Linda Clark, Substitute Supplemental Nurse, at an hourly rate of \$16.19;

Approve Unpaid Leave-Kiriposki, White

Approve Unpaid Leave for the following staff -

Pamela Kiriposki, Cafeteria Worker, Liberty Bell Elementary School, on April 19, 2010 through April 23, 2010

Jane White, Cafeteria Worker, Lower Milford Elementary School, on March 15, 2010 through March 19, 2010;

Approve intermittent FMLA Leave-Brown

Approve intermittent FMLA Leave for Jana Brown, Instructional Assistant, High School, starting date to be determined not to exceed 12 weeks in duration;

Approve Dance Chaperones for the 2009-2010 school year-Breisch, Dellegrotti, Haupt, Imms-Geiser, Mack, Ruch, Viola, Yaiser, Zeisloft

Approve the following Dance Chaperones for the 2009-2010 school year at \$46.62 per event -

Joseph Breisch

Megan Dellegrotti

Ryan Haupt

Joan Imms-Geiser

Kate Mack

Troy Ruch

Justine Viola

Jennifer Yaiser

Lee Zeisloft

Approve volunteer coach for the 2009-2010 school year-Bittner

Approve the following volunteer coach for the 2009-2010 school year -

Shaughn Bittner Boys' Lacrosse.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue, Mrs. Farris and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

Mrs. Siegfried reported the following –

- Teachers completed review days the week of January 18 for midterm exams. Students currently in their 2nd day of midterms and they will wrap up on January 26. Report cards will be mailed home on Friday, February 5.
- On the January 18 in-service day the HS teachers worked on evaluating their midterm and final exams for eligible content using the SAS site. They also received one hour of training on the data warehouse.
- Course selection has begun and all underclassmen at the high school have been given their course selection sheets and Program of Studies book. On Wednesday, January 27, we will hold an 8th grade parent meeting for course selection at 7:00 p.m. in the auditorium.

Dr. Donahue reported the following –

- January PTG Meeting, January 12, 2010
- Beginning of Helping Hands for Haiti program
- HS Course Selection books distributed to 8th grade, January 22, 2010
- WFMZ coverage of the Haiti House pin manufacturing by art students
- 8th grade course selection meeting, January 27, 2010

Mrs. Farris reported the following –

- Students at the Intermediate School have been busily taking mid-year assessments since their return from the holiday break. All mid-year assessment has been completed and teachers are in the process of scoring and entering data for analysis.
- Students at the Intermediate School took their first survey in January. The survey instrument was developed in effort to gain feedback directly from pupils about their feelings and experiences to date in their new school. A short summary of student survey responses is at your table.
- Teachers also took a "check-up" survey. The teacher survey was developed to seek feedback about current program and ideas for future improvement.
- The second marking period ends this week and report cards will be distributed on February 5, 2010.
- The IS and MS administration have been working together to develop a timeline for 6th to 7th grade course registration. Preliminary information has been posted on our website and will be sent home with 6th grade student report cards.
- Finally, the students at the Intermediate School are currently involved with projects aimed at raising money for the relief efforts in Haiti.

Ms. Limpar reported the following –

- Elementary Math Curriculum Committee has been meeting and reviewing new math programs and interventions.
- Teachers in-service day addressed the following topics: writing curriculum, PSSA administration, ed insight overview, new K-2 standards, subject area meetings and data analysis.
- Mid Year assessments and School wide DIBELS benchmark assessments are completed and data is being reviewed.

MOVED BY Miracle and **2ND BY** Eddinger to approve a field trip for High School students to attend the Body Worlds Exhibit at the Franklin Institute, Philadelphia, PA.

Approve field trip for HS students- Philadelphia, PA

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Quigley and **2ND BY** Miracle to approve the following student trip request -
Southern Lehigh Speech and Debate Team to attend the Harvard University Invitational in Boston, MA on February 12, 2010 through February 15, 2010.

Approve student trip for SL Speech & Debate Team- Boston, MA

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Quigley to approve the agreement with Gaggle.Net for filtered student email service at an annual cost of \$2,160 for the term July 1, 2010 through June 30, 2011.

Approve agreement with Gaggle.Net

Mrs. Christman said the email service was for 7th and 8th grades.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Hayes to approve the agreement with School World for website hosting services at an annual cost of \$16,545 for the term July 1, 2010 and ending June 30, 2013.

Approve agreement with School World

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Keystone Achievement Award

Since 2004, the PA Department of Education, along with the PA Association of Federal Program Coordinators has recognized schools who have achieved Adequate Yearly Progress (AYP) for two consecutive years. Mrs. Christman announced that all of our schools achieved AYP for 2008-2009 and all of our elementary schools and the Middle School have earned the Keystone Achievement Award for 2007-2008 and 2008-2009.

K-12 District 2008-2009 Assessment Summary

Mrs. Kristen Lewis, Director of Elementary Education and Mrs. Joan Takacs, Directory of Secondary Education presented the K-12 District 2008-2009 Assessment Summary that contained PSSA scores analysis, High School Advanced Placement analysis, S.A.T. data analysis, On-Campus Dual Enrollment analysis, College Classes analysis, Data Team update and actions implemented.

BUSINESS AND FINANCE*Update on Southern Lehigh Public Library*

Mr. Al Cassaday, School District representative to the Southern Lehigh Public Library, provided a brief update on the Library and reported on the measures that the Library Board has taken to reflect reduced revenues.

Approve
current
contribution
of \$64,000
to the SLPL
for the 2010-
2011 budget

MOVED BY Miracle and **2ND BY** Eddinger to approve maintaining the current contribution of \$64,000 to the Southern Lehigh Public Library for the 2010-2011 budget.

VOICE VOTE: "YES" – All but Dimmig and Quigley
"NO" – Dimmig, Quigley – Motion Carried
ABSENT: None

[Mr. Dimmig left the meeting at 10:24 p.m.]

Approve
proposed
budget for
CLIU #21

MOVED BY Miracle and **2ND BY** Hayes to approve the proposed budget for CLIU #21 which includes an increase of \$1901 (2.9%) for Southern Lehigh School District.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

SUPPORT SERVICES**PERSONNEL**

MOVED BY Miracle and **2ND BY** Quigley to approve the following staff -

Approve
staff-Tkach

Kathleen Tkach, Reading Specialist, Long Term Substitute, at the Intermediate School at Masters, Step 14, a salary of \$50,481 (pro-rated) effective January 18, 2010. Ms. Tkach will substitute for Rochelle Hufgard.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

REPORTSFacilities Committee

Mr. Miracle reported that the HVAC system at Central Office is starting to fail and it is difficult to get parts for it. The estimated cost for a replacement system is \$200,000.

Education Committee

Mr. Hayes said that mid-term and final exams are being aligned to PSSA content and assessments. He said the committee will be making a recommendation to the Policy Committee that the District allow exceptions to the age requirement for entering kindergarten and 1st grade.

Strategic Plan Report

Mrs. Christman gave a progress update on the strategic plan. She also said that the monthly meeting of SOLEBO was held at the Intermediate School. Program updates were showcased to the business community leaders along with a tour of the Intermediate School.

OLD BUSINESS

MOVED BY McLoughlin and **2ND BY** Miracle to approve a second and final reading of the following policies. (Policy numbers 319.1, 319.2, 419.1, 419.2, 519.1 and 519.2 were pulled from the agenda.)

Approve a 2nd and final reading of policies #116, #303.2, #403.2, #404, #503.2, #705

- #116 Programs: *Tutorial Instruction*
- #303.2 Administrative Employees: *Nepotism*
- #403.2 Professional Employees: *Nepotism*
- #404 Professional Employees: *Recruitment, Selection and Approval of Professional Employees*
- #503.2 Classified Employees: *Nepotism*
- #705 Property: *Safety*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

NEW BUSINESS

MOVED BY Miracle and **2ND BY** McLoughlin to approve a first reading of the following policy –

Approve 1st reading of policy #233

- #233 Suspension and Expulsion

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Quigley to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig

The meeting was adjourned at 10:35 p.m.

ATTEST: _____ Board Secretary

